

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
April 12, 2023

The Board of Trustees of Vernon College met on Wednesday, April 12, 2023 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman; Mrs. Ann Wilson – Vice-Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Jamie Chapman, Mr. James Brock and Mrs. Meg Heatly.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mrs. Jackie Polk, Director of Human Resources; Dr. Donnie Kirk, Director of Quality Enhancement; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mr. Kevin Holland, Director of Campus Police; and Mrs. Judy Ditmore, Administrative Assistant to the Vice President of Instructional Services. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*.

Chairman Bob Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Wilson made the motion, seconded by Mrs. Smith to approve the Consent Agenda containing the *Minutes of the March 8, 2023 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of March 31, 2023*. Mrs. Smith made the motion, seconded by Mrs. Heatly to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Holt made the motion, seconded by Mrs. Wilson, to approve the *Continuing Education 2023 Summer schedule* including proposed tuition and fees, and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the summer term. The motion carried unanimously.

Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the resale of the following *Tax Resale Deed* held in trust by the City of Vernon for Parcel R7039001, winning bidder Cortex LLC, in the amount of \$11,111.11 as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mr. Holt made the motion, seconded by Mrs. Heatly, to approve the Resolution of support for the Texas Commission on Community College Finance Recommendations as presented by Dr. Johnston. The motion carried unanimously.

President's Report/Board Discussion Items

Board input/discussion –

The President stated he will give a presentation Friday morning to the Wichita County Commissioners Court to ask them to place an item on the ballot for voters of Wichita County to be able to vote on a Community College Branch Campus Maintenance Tax.

Budget update – Draft 1 – Dr. Johnston and Mrs. Flynn presented Draft 1 of the Budget for the fiscal year 2023-2024. Draft 1 starts as a wish list and is unbalanced. The tuition and tax revenue is based on zero increase in students next year. Draft 1 does include the 1.5% step salary schedule.

Student Success Data Fact – Dr. Brad Beauchamp presented the 2023-2024 Assessment and Reporting Calendar. This tool is referred to and updated throughout the year by all components of the college. It will be a

good blue print to show when SACSCOC come to visit. The glossary developed about 10 years ago to document assessment reports in an organized manner. Betsy Harkey worked hard on it and did a good job to maintain it.

July Board Retreat/Monthly Meeting – Dr. Johnston proposed to have the July 12 Board Retreat at Century City Center. It will begin with a tour of the campus, morning agenda, lunch, and follow by the regular board meeting at 1:00 pm.

Dr. Johnston presented the Reminder of upcoming college events:

- (1) Vernon College Foundation Board meeting – Thursday, April 20, 2023 – 10:00 a.m. – Vernon
- (2) Honors Convocation – Thursday, April 20, 2023 – 6:30 p.m. – King Gym – Vernon Campus
- (3) Vernon College Cosmetology Hair Show – Monday, April 24, 2023 – 12:00 noon – The Forum in Wichita Falls
- (4) Vernon College Theater production – One Act Double Feature – *Fog on the Mountain: A Macabre Folktale* and *Nobody Sleeps* – April 27, 28, & 29, 2023 @ 7:00 p.m. – Osborne Auditorium
- (5) Sports Banquet – Monday, May 8, 2023 – 6:00 p.m. – Wilbarger Auditorium
- (6) Board of Trustees meeting – Wednesday, May 10, 2023 – 11:30 a.m. Vernon Campus
- (7) Commencement – Thursday, May 11 – 6:00 p.m. – Kay Yeager Coliseum, Wichita Falls
 - 4:30 p.m. Graduate Check-in – All students
 - 5:30 p.m. Board members, faculty, staff, and students prepare for entrance
 - 6:00 p.m. Graduation – All students
- (8) ADN Pinning – Friday, May 12, 2023 – 10:30 a.m. – Wilbarger Auditorium

Dr. Johnston presented the Philanthropic Report/Outside Grants Report

There were no Minutes from Faculty/Staff/Student Organizations to share.

Reminder:


Summer hours for 2022 will begin Monday, May 16 and continue through Thursday, July 28. Operating hours will be Monday through Thursday 8:00 a.m. to 5:30 p.m. Offices will not be expected to stay open to 6:00 p.m. during summer hours. Vernon College will return to the Monday through Thursday 8:00 a.m. to 6:00 p.m. and Friday 8:00 a.m. to 12:00 noon schedule on Monday, August 1, 2022.

Personnel


Mr. Brock made the motion, seconded by Mrs. Wilson, to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. Mr. Holt abstained from voting. The motion carried.

1. Employment
 - a. Elizabeth Gonzalez, Classified II/Administrative Assistant – Student Success, effective April 10, 2023
2. Internal Transfer
 - a. Veronica Webb to Head Volleyball Coach from Assistant Volleyball coach, effective April 1, 2023
3. Resignation
 - a. Linda Hollingsworth, Classified III/Administrative Clerk – Financial Aid – Vernon Campus, effective April 30, 2023

There being no further business Mrs. Wilson made the motion, seconded by Mr. Brock to adjourn the meeting at 12:09 p.m. The motion carried unanimously.



Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary